



Grace College
The University of Queensland

New Application Pack

Version 160613

**Thanks for beginning your application for a place at Grace College!
We'd like to get to know you better!**

Grace College residents are committed to being in community with one another. They encourage and support one another in many diverse activities—from study to sport; cultural activities to social events; through opportunities for spiritual nurture, community service, and personal development; in seeking to care for one another, the community around us, and the environment.

If you haven't already, check us out on the official College website:

<http://www.grace.uq.edu.au>

So let's keep the application process going!

1. If you've received this information sheet attached to an email sent directly to you, then **you've completed PART 1 of the application** through the UQ Residential Colleges Application Portal at app.grace.uq.edu.au
2. Having completed PART 1 of the application, you now need to **complete PART 2** by **using the link provided to you in the email sent directly to you.**
3. You also need to **pay your application fee of \$110.** You can do this by cheque, money order, bank transfer or credit card (Mastercard or Visa *only*).

To pay by credit card, please fill out the following form, scan it and email it to our Business Manager at businessmanager@grace.uq.edu.au

CREDIT CARD PAYMENT to GRACE COLLEGE		Date	
Applicant Full Name			
Amount		\$110.00	
Credit Card Number (Starts with 4 or 51-55 ONLY)			
Expiry Date	___ / ___	CVV No. (The Card Verification Value is a 3 digit number found on the back of your credit card after the card number.)	___
Cardholders Name			
Best Contact (phone/email)			

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You can also pay by credit card over the phone. Please contact the Business Manager during the hours of 9 am and 5 pm (Australian Eastern Standard Time) on weekdays on +61 (0)7 3842 4003.

To make a bank transfer, you will need some or all of the following information:

Bank:	CBA
BSB:	064158
Branch:	University of Qld
Account No:	00904737
Account Name:	Grace College
Swift Code:	CTBAAU2S
Reference:	Your Family Name + Initials (e.g. SmithPQ)

4. Enlist some help from **2 referees** to tell us about you. A form is provided for this purpose. Give your referees a copy of the form and ask them to return the completed form:

by snail mail to—

Applications
Grace College
Walcott Street
St Lucia Q. 4067
Australia

by email to—

graceadmin@grace.uq.edu.au

Referees should *not* be family members or given any rewards or inducements for a good reference.

What happens after that?

Once we have received **PART 2 of your application, 2 completed Referee Forms** and your **application fee**, we can arrange an **interview** for you **with the Principal** of the College. We prefer interviews to be in person or via Skype. Appointments must be made for interviews. Please don't just turn up or call in.

After a successful interview, you may be given a conditional offer of a place at Grace College as a resident. Conditional offers are not confirmed until we know that you have accepted an offer of a university place. **Let us know as soon as you receive and accept your place at university, so that we can confirm your place as a resident of Grace College!**

Please Note

Selection and admission of residents to the College is always at the discretion of the Principal and the College Council.

Once you are accepted as a Grace College resident, continuing residency is dependent on your:

- demonstrated commitment to and involvement in the College community;
- maintaining a Grade Point Average (GPA) of 4.0 (Pass) in all semesters while a resident of the College; and
- continuing in fulltime study.

We look forward to being able to welcome you to the College community!

If you're visiting Brisbane, don't forget to ask for a College tour!